

SSC CGL Syllabus and Pattern

The Staff Selection Commission (SSC) conducts the SSC CGL exam. There are various SSC CGL posts for which the SSC Common Graduate Level (CGL) exam is conducted. Candidates appointed for different SSC CGL posts have different duties and responsibilities. The salary, designation, qualifications, etc. are different for each post.

SSC CGL Post Descriptions

The Staff Selection Commission conducts the SSC CGL exam to recruit candidates into various Organizations, departments, offices under the Government of India. It is a national level exam and recruitment to Group B and Group C posts in Government departments is done through this exam.

SSC CGL Posts			
SSC CGL Post	Department/Ministry	Classification of Post	Job Description
Assistant Audit Officer	Indian Audit & Accounts Department under C&AG	Group "B" Gazetted (Non-Ministerial)	Needs to assist audits in government/public sector organisation. Also needs to travel during an inspection.
Assistant Accounts Officer	Indian Audit & Accounts Department under C&AG	Group "B" Gazetted (Non-Ministerial)	Work includes data entry, processing, and recording transactions. Assisting with audits or fact-checking
Assistant Section Officer	Central Secretariat Service, Intelligence Bureau, Ministry of Railway, Ministry of External Affairs, AFHQ	Group "B"	It is a desk job and the lowest post in the Central Secretariat Services

	Other Ministries/ Departments/ Organizations	Group "B"	Different clerical responsibilities in different departments. Compiling files, reports, keeping track of ongoing cases, etc.
Inspector of Income Tax	CBDT	Group "C"	Assessing Income Tax payable by people or companies. Managing TDS and refund claim
Inspector (Central Excise)	CBIC	Group "B"	Checking if there is any kind of invasion of excise duty, preventing smuggling & assisting raid teams
Assistant Enforcement Officer	Directorate of Enforcement, Department of Revenue	Group "B"	Preventing forgery and money laundering
Sub Inspector	Central Bureau of Investigation	Group "B"	Main responsibility is to gather information and make enquiry and investigations
Inspector	Central Bureau of Narcotics	Group "B"	Illegal manufacture and transport of opium
Junior Statistical Officer	M/o Statistics & Programme Implementation	Group "B"	Assisting the Statistical Officer in drafting documents, data entry and tabulation
Statistical Investigator Grade-II	Registrar General of India	Group "B"	Drafting Documents, preparing survey reports, editing and compiling existing data

Auditor	Offices under C&AG, CGDA	Group "C"	Audit expense details of the State Departments
Accountant/ Junior Accountant	Other Ministry/ Departments	Group "C"	Passing of various bills, salary allowances, office expenses, pension-related issues
Senior Secretariat Assistant/ Upper Division Clerks	Central Govt. Offices/ Ministries other than CSCS cadres	Group "C"	Clerical level post. Requires employee to maintain files & data entry
Tax Assistant	CBDT/ CBIC	Group "C"	Access, modify and verify tax of individual or business
Upper Division Clerks	Government Departments	Group "C"	Maintain files, financial documents and accounts

SSC CGL Exam Pattern

The Staff Selection Commission conducts the CGL Exam in 4 different stages called Tiers. The last Tier Exam is only for certain posts and for candidates who have qualified certain papers.

Tier	SSC CGL Exam Pattern
Tier 1	Online Multiple choice questions
Tier 2	Online Multiple choice-based
Tier 3	Offline Subjective

Tier 4

Skill Test

SSC CGL Tier I Syllabus

General Intelligence & Reasoning	General Awareness	Quantitative Aptitude	English Comprehension skills
Symbolic/Number Analogy	History- Harappa Civilization, Vedic culture, Medieval India and their important systems; India's freedom movement and their leaders	Number System Problems Percentage. Ratio & Proportion, Square roots, Averages, Interest	Synonyms & Antonyms, One Word Substitution, grammar skills, spelling error, comprehension passages
Semantic Classification, Symbolic/Number Classification	Geography- about countries and their geographical details, Famous Seaport and Airport and their location.	Profit and Loss, Discount, Mixture,	
Figural Classification, Semantic Series, Number Series, Figural Series	Polity- Administrative, Legislative and judiciary of our Country, Election, Important constitution bodies like CAG, Symbols of political parties, duties & responsibilities of the	Time and distance, Time & Work, Basic algebraic identities of School Algebra & Elementary surds, Graphs of Linear Equations,	

	major persons in the Parliament	
Problem Solving, Word Building, Coding & decoding	Economy-Budget related information and terminologies, Important persons involved in Economy of the Country and monetary institutions	Triangle and its various kinds of centres, Congruence and similarity of triangles, Circles
Space Visualization, Venn Diagrams, Drawing inferences	Physics- Laws, major Inventions and Discoveries.	Regular Polygons, Right Prism, Right Circular Cone, Right Circular Cylinder, Sphere, Hemispheres, Rectangular Parallelepiped, Regular Right Pyramid with triangular or square base,
Indexing, Address matching, Date & city matching, Classification of centre codes/roll numbers	Chemistry- Characteristics of gases, atoms, molecules Chemistry in everyday life.	Complementary angles, Heights and Distances, Histogram, Data analysis
Critical thinking, Emotional Intelligence, Social Intelligence	Biology-Important discoveries, Interesting facts about human body parts, Nutrition in Animals and Plants,	

	Diseases and their causes.		
	General Knowledge, current affairs		

SSC CGL Tier II Syllabus

Quantitative Aptitude	English Language & Comprehension	Statistics	General Studies- Finance & Economics
Number System Problems Percentage	Spot the Error Synonyms /Antonyms Spelling, Idioms & Phrases	Data distribution, calculation, a diagrammatic representation of data	Finance- Fundamentals of Finance & Accounting.
Ratio & Proportion, Square roots, Averages	One Word Substitution Improvement of sentences,	Mean, mode and median	
Profit and Loss, Discount	The active/ passive voice of verbs,	Deviation, dispersion	Economic domain
Time and distance, Time & Work, Basic algebraic identities of School Algebra	Conversion into Direct/ indirect narration Shuffling of sentence parts in passages,	Moments and relationships- skewers, kurtosis	
Triangles, polygons, circles, cylinders	Comprehension passage.	Co-relation, regression	Economics-Macro & Micro Economics, Growth &

Bar graph, histogram, pie chart		Probability- theories, distribution	Development Market analysis- production, demand, supply,
		Sampling theory, index numbers, time series analysis	Indian Economy, Economic reforms,
		Variance	Money and banking, Role of Technology in reforming the

SSC CGL Tier III Syllabus

As per the SSC CGL Exam Pattern, the Tier 3 Exam is a subjective paper that will be taken offline.

As per the SSC CGL Tier III syllabus, the main aim of this exam is to evaluate the candidates' language proficiency, grammar knowledge, vocabulary usage, and writing skills in English/Hindi. Candidates are expected to write essays, précis, applications, letters, etc. The duration of this Tier III exam is 60 minutes.

SSC CGL Tier-IV Syllabus

SSC CGL Test	Description	Post
Data Entry Speed test	8,000 (eight thousand) Key Depression per hour on the Computer	Tax Assistants(Central & Excise)
	A passage of about 2000 (two thousand) key depressions for a duration of 15 (fifteen) minutes.	



Computer
Proficiency
Test

Word Processing
Spreadsheet
Generation of slides

Assistant Section Officer of Central Secretariat Service (CSS), Assistant Section Officer (MEA), Assistant in Serious Fraud Investigation Office (SFIO) under the Ministry of Corporate Affairs and Assistant (GSI) in the Ministry of Mines.